

S.R.R & C.V.R GOVT. DEGREE COLLEGE (AUTONOMOUS)

(NAAC B⁺ GRADE)

VIJAYAWADA-520 004



HAND BOOK

2018-2019

HISTORY OF THE COLLEGE

S.R.R & C.V.R Govt. Degree College (Autonomous), Vijayawada was established in 1937 by two illustrious personalities, Sri Rajah Venkatadri Apparao Bahudur, Zamindar of Nuzvid and Sri. Chunduri Venkata Reddy, a local Industrialist and Philanthropist, S.R.R. & C.V.R. Government Degree College (A), Vijayawada has evolved progressively with a purpose to meet the higher education needs of students from economically weak sections of the society, in particular Krishna district of Andhra Pradesh.

Located amidst lush greenery, the college is spread over an area of about seven acres in a prime locality of Machavaram, Vijayawada. The ambience is eco -friendly and fosters a sense of unity with nature and a zeal for life-long learning.

The college is the only Government College in Vijayawada city and the donors handed over the college to the Govt. of A.P. with effect from 01-07-1958 vide G.O.Ms. No. 1691 Edn. Dt.29-6-1958. The College was affiliated to the Andhra University till December, 1976 and later to Acharya Nagarjuna University by an Act of the State Legislature, Andhra Pradesh in 1991 and finally from 2010-11 onwards, the College is under Krishna University, Machilipatnam and is functioning strong with recognitions by U.G.C. including 2 (f) and 12 (b) status

Since its inception in the year 1937, the college continues to be nurtured, nourished by a galaxy of eminent educationists who worked as Principals and faculty members over the years. The college has a glorious history of having intellectual stalwarts like the first Jnanapeet Awardee, Kavisamrat Sri Viswanadha Satyanarayana and Sri. Jonnalagadda Satyanarayana as faculty. The Institution also has the unique distinction of display of alumni including reputed academicians, experts, statesmen and celebrities in various fields both in India and abroad. Among the luminaries, the college mentions with pride the names of Sri. N. T. Rama Rao, former Chief Minister of Andhra Pradesh, His Excellency Sri. P. S .Rama Mohana Rao, former Governor of Tamilnadu and His Excellency Sri.V. Rama Rao, former Governor of Sikkim.

The college has been offering traditional courses since 1998 but from the academic year 1998-1999 onwards, the college included restructured programmes in Science, Arts and Commerce, providing thus a wide platter of course combinations at an affordable and serviceable fee to orient students towards research and workplace demands that keep changing in the present challenging environment. The total strength of the under graduate courses is 2105 and the total strength of the Postgraduate courses is 145. As a co-educational institution it is in demand students from the schedule castes, scheduled tribes and listed backward classes account for 68% of the total admitted strength and the remaining 32% of students belong to economically backward and under privileged sections of the society.

Teaching Learning process is blended to do justice to the multi-dimensional programmes offered. Students have the opportunity to undertake projects, industrial training and internships to make them confident and job ready. Students are equally engaged in a

variety of co-curricular and extra-curricular activities and varied initiatives like the Women Empowerment Cell, Inclusive Clubs, Red Ribbon clubs and Eco clubs inculcate awareness and social responsibility on gender equality, anti-human trafficking, Drug abuse and environment friendly practices.

The College, located in the heart of the city is accessible by road and rail transport system and has state-of-the-art infrastructure. Facilities include Virtual and Digital classrooms, spacious library with an exclusive Reading room, Computer labs, Science labs, Auditorium, Indoor stadium, Gymnasium, Cafeteria and many others. The college is also a Web counselling centre for Engineering, Agriculture and Medicine common entrance test (EAMCET) and also for various CETs conducted by Govt. of A.P.

The college has the best minds as faculty members to guide students. All 22 undergraduate and 8 postgraduate academic programmes are handled by 74 regular faculty members, including Principal, 03 Contract Faculty, more than 20 Guest Faculty and 37 non-teaching staff. The total strength of the under graduate courses is 2105 and the total strength of the Postgraduate courses is 145.

The institution which is quality conscious went for NAAC accreditation in 2004 and was awarded B++ Grade with 81.25 percentage of points The college was re-accredited with 'B' Grade (CGPA 2.70) by NAAC in 2010-11 and completed its third cycle in 2017 with 'B' Grade (CGPA 2.60).



COLLEGE MOTTO

“VIDYA DHARMENA SOBHATE”

To transform students through education and help them in their quest for knowledge.

VISION

Empowering Students with Skills for Tomorrow’s Challenges.

MISSION

1. To strengthen the community by producing responsible, self-reliant, socially committed citizens through task based activities and through learning by doing.
2. To instill ethical awareness in students by providing continuous training in Human values and Life skills.
3. Create spirit of research offering student-centric and teacher-centric research activities.
4. To improve Smart campus facilities to impart virtual, digital and e-learning way of teaching and learning.
5. To equip students with employ-ability skills and encourage them towards entrepreneurship through career guidance and skill training programs.
6. To promote leadership qualities among the students by adopting participative mechanism.
7. To enhance distinctiveness of the institution in the society through Outreach programmes.

PRINCIPAL

Dr. Velaga Joshi, M.A., M.Phil. Ph.D.,

TEACHING STAFF PARTICULARS

S.No.	Name of the faculty Sarvasri/Smt/Kum.	Subject	Qualifications
Telugu			
1	Dr. K Balakrishna	Telugu	M.A., Ph.D.,
2	Dr. KRG Seshu Kumar	Telugu	M.Com, MA, MA, MJMC, B.Ed, M.Phil, NET, Ph.D.,
3	Dr. M Devananda Kumar	Telugu	MA, Ph.D., NET
4	N. Srikanth	Telugu	M.A, NET, APSET
English			
1	K.L.C. Devi	English	MA, M.Phil.,
2	A. Rosalind	English	MA, MPhil, NET
3	A Bhagyalakshmi	English	M.A.,M.Phil, B.Ed.,
4	Dr. G Tirupataiah	English	M.A., Ph.D.,
5	T. Nageswara Rao	English	M.A., B.Ed.,
6	Dr. D. Rajyalakshmi	English	MA, APSET, Ph.D.,
7	D. Samatha (CF)	English	M.A, M.Phil., B.Ed.,
8	Mrs. A Subhashini	English	M.A, M.Phil.,
9	Mrs. J. Ratna Vinola	English	M.A
10	Mrs. V. Aruna Kumari	English	M.A., M.Phil.,
Sanskrit			
1	KSR Anjaneyulu	Sanskrit	M.A.,
Hindi			
1	Dr. V Mohana Rao	Hindi	M.A., M.Phil., Ph.D.,
Mathematics			
1	K.V.Nagalakshmi	Mathematics	M.Sc., M.Phil., APSET
2	M. Lakshmana Dasu	Mathematics	M.Sc; M.Ed., M.Phil.
3	Dr. Md. Mastan	Mathematics	M.Sc., Ph.D., NET.
4	Dr. G. Lalitha	Mathematics	M.Sc., M.Ed., M.Phil., Ph.D., CSIR-JRF
5	S. Renuka	Mathematics	M.Sc., M.Phil.,
6	Dr. K.V. Rama Rao	Mathematics	M.Sc., M.Phil., (Ph.D.,)
7	Ch. Jagadeesh	Mathematics	M.Sc., B.Ed., M.Phil.
8	D Swarna Kumari (GF)	Mathematics	M.Sc.,
9	N. Srinivas (GF)	Mathematics	M.Sc., (Ph.D.,)
Physics & Electronics			
1	P. Sailaja	Physics & Electronics	M.Sc., Electronics, M.Phil.,
2	Dr. R. Kameswari	Physics & Electronics	M.Sc(Physics), M.Phil., Ph.D.,
3	Dr. K. Sujatha	Physics & Electronics	M.Sc(Tech)Ele, Ph.D.,
4	T V Vakula Priya (ODB)	Physics & Electronics	M.Sc., B.Ed., NET, (Ph.D.,)
5	T.V. Rambabu	Physics & Electronics	M.Sc.,(Tech) Ele, M.Ed., NET,APSET, (Ph.D.,)
6	V. Umalakshmi	Physics & Electronics	MSc., PGDHE., NET, M.Phil.,
7	K. Srinivasa Rao	Physics & Electronics	M.Sc., M.Phil.,

8	K Nayomi	Electronics	M.Tech.,
9	K Saibalaram	Electronics	M. Tech.,
Chemistry			
1	K Srinivas	Chemistry	M.Sc., M.Phil.,
2	Dr. G. Venkata Rao	Chemistry	M.Sc., Ph.D.,
3	Dr. V. Neeraja	Chemistry	M.Sc., Ph.D.,
4	KVS Prasad	Chemistry	M.Sc., M.Ed.,
5	Dr. G. Nagarjuna	Chemistry	M.Sc., M.Phil., Ph.D., M.Ed.,
6	Dr. V. Phani Kumar	Chemistry	M.Sc., M.Phil., Ph.D., B.Ed.,
7	Dr. G.Vijay Swaroop Singh	Chemistry	M.Sc., M.Phil., APSET, Ph.D.,
8	B Sudamsaprabhakar (CF)	Chemistry	MSc., M.Phil.,
9	Ch. Sivaprasadsd(GF)	Chemistry	MSc.,
Computer Science			
1	Dr. K. Satya Rajesh	Computer Science	M.Sc., Ph.D.,
2	T. Jayakrishna	Computer Science	MCA, SET
3	Ch. Rajasekhar (GF)	Computer Science	M.Sc., SET
4	KVLN Prasad (GF)	Computer Science	M.Sc.,
5	M. Suresh Babu(GF)	Computer Science	M.Sc.,
6	DPV Phani Raj Kumar(GF)	Computer Science	M. Sc., M.Tech (CSE)
7	G. Sridhar (GF)	Computer Science	M.C.A.
Botany			
1	M. Sravanavlli	Botany	M.Sc., M.Phil.,
2	GV Varalakshmi(GF)	Botany	M.Sc.,
3	V Nagalakshmi(GF)	Botany	M.Sc.,
Zoology			
1	Dr. M. Vijaya Kumar	Zoology	MSc Bed., NET, Ph.D.,
2	G. Vani	Zoology	M.Sc., NET, B.Ed.,
3	K. Durga Rao	Zoology	M.Sc., SLET
4	Sk Parveen (CF)	Zoology	M.Sc., M.Phil.,
Biochemistry			
1	Dr. S.V. Tahaseen	Biochemistry	M.Sc., NET, M.Phil., Ph.D.,
2	G Pravallika	Biochemistry	M.Sc.,
Microbiology			
1	C. Dorcas Anand (GF)	Microbiology	M.Sc.,
2	E. Sarojinidevi (GF)	Microbiology	M.Sc.,
Statistics			
1	D. Babita (GF)	Statistics	M.Sc.,
2	V Chandrika Devi (GF)	Statistics	M.Sc.,
Commerce			
1	Sk. Nanne Subhani	Commerce	M.Com.,
2	K Bhaskara Rao	Commerce	M.Com.,
3	PVN Murthy	Commerce	M.Com., SET
4	M. Srinivasa Rao	Commerce	M.Com., APSET
5	G. Karunasri	Commerce	M.Com., M.Phil.,
6	Dr. B. Prathima	Commerce	M.Com., M.B.A., M.Phil., Ph.D., PGDAST, PGDTTM
7	B. Sivanageswara Rao	Commerce	M.Com., B.Ed.,

8	P Murali	Commerce	M.Com., APSET
9	Dr. M.Syambabu	Commerce	M. Com., Ph.D.,
10	E. Sunitha	Commerce	M. Com, PGDBMNET
11	B. Ramakrishna (ODB)	Commerce	M.Com., UGC-NET, SLET
12	J Santhi Bai	Commerce	M.Com., UGC-NET, APSET
13	K. Snehalatha(GF)	Commerce	M.Com,B.Ed
14	T. Gayatridevi(GF)	Commerce	M.Com AP.SET., NET.,
15	Razia Sultana (GF)	Commerce	MBA
16	R Prasanthi(GF)	Commerce	M.Com
17	P. Jhansi Pani (GF)	Commerce	M.Com., Mphil., NET
18	MJ Rajpaul (GF)	Commerce	M.Com
History			
1	M. Suseela Rao	History	MA, Ph.D.,
2	Dr. M. Hariprasad	History	M.A., Ph.D.,
3	MSK Krishnajyothi	History	MA(His), APSET, (Ph.D.,)
4	P Swarnalatha	History	M.A.,
5	M. Nageswara Rao	History	M.A., M.Phil.,
Economics			
1	M. Madhava Rao	Economics	M.A., B.Ed., M.Phil.,
1	N.J. Sukumar	Economics	M.A., NET, SET, M.Phil.,
2	GJ Ramachandra Rao	Economics	M.A., M.Ed.,
3	B. Sundarakala	Economics	M.A., Ph.D.,
4	Dr.K.Chandra Sekhar	Economics	MA, MA, MSWM. Phil, Ph.D
5	Dr. G. Jhansi	Economics	M.A.,
6	Dr. DEJ Saritha	Economics	M.A., Ph.D.,
Political Science			
1	Dr. DSVSB Subrahmanyam (ODB)	Political Science	M.A. Ph.D., AP SLET, Ph.D
2	Ch. Ramu	Political Science	M.A., B.Ed.,
3	K. Narasimha Rao (GF)	Political Science	M.A., APSET
Public Administration			
1	M. Padmanabham	Public Administration	MA., NET, SLET, (Ph.D.,)
Journalism			
1	A. Chandra Sekharachari (GF)	Journalism	M.A
Philosophy			
1	G Viswarani(GF)	Philosophy	MA, M.A
Psychology			
1	P Srinivas	Psychology	M.A., M.Phil.,
2	V. Soundarya	Psychology	
Sociology			
1	B.S.Suneetha (CF)	Sociology	MA M.Phil., (PhD)
2	V Ganga Raju	Social Work	M.A., M.Phil.,
Physical Education			
1	Dr. M. Koteswara Rao	Physical Education	MPed, MPhil., PhD
2	G. Sudha Rani (ODB)	Physical Education	M.A., M.P.Ed.,
Librarian			
1	G Lumumba (ODB)	Librarian	M.S., M.Li. Sc.,

Succession List of Principals:

Sl. No.	Name of the Principal Sarvasri/Smt.	Qualifications	From	To
1	N. Swaminatha Iyer	M.A., Lit.	1937	1941
2	P. Srinivasachari	M.A., Ph.D.,	1941	1948
3	M. Raghavacharyulu	M.Sc., (Agri)	1948	1949
4	P. Srinivasachari	M.A., Ph.D.,	1949	1950
5	M. Raghavacharyulu	M.Sc., (Agri)	1950	1954
6	T. Suryanarayana	B.A., (Cantab)	1954	1957
7	D.V. Krishnaiah	B.com., (Hons)	1957	1958
8	AS. Thyagaraju	M.A.,	1958	1960
9	N. Rama Rao	M.A (Hons), B.Ed.,	1960	1962
10	D.V. Krishnaiah	B.Com., (Hons)	1962	1963
11	N. Rama Rao	M.A (Hons), B.Ed.,	1963	1966
12	KVV Subba Raju	B.Com., (Hons)	1966	1967
13	A Satyanarayana	M.A., B.Ed.,	1967	1969
14	M. Raghavacharyulu (FAC)	M.Sc., (Agri)	1969	1969
15	K. Rajamannar	M.A., B.Ed.,	1969	1972
16	M. Raghavacharyulu	M.Sc., (Agri)	1972	1973
17	D. Lakshminarayana (FAC)	M.Sc.,	1973	1974
18	P. Rosayya	M.A.,	Feb, 1974	Aug, 1974
19	R.V. Hanuma Reddy	M.A., Dip. EVG	Aug, 1974	Aug, 1976
20	S. Lakshmana Rao	M.Sc., Ph.D.,	Aug, 1976	Dec, 1976
21	GAF Jayapaul (FAC)	M.A.,	Dec, 1976	Dec, 1977
22	R.V. Hanuma Reddy	M.A., Dip. EVG	Jan, 1977	Aug, 1979
23	CV Gurraju	M.Sc.,	Sep, 1979	Sep, 1981
24	Mary Thomas (FAC)	M.Sc.,	Sep, 1981	Dec, 1981
25	M. Someswara Rao	M.Sc.,	Dec, 1981	Feb, 1983
26	Ch. Satyanarayana (FAC)	M.A.,	Mar, 1983	Sep, 1983
27	N. Radhakrishna Murthy	M.Sc.,	Oct, 1983	Jun, 1986
28	K Singayya	M.A.,	July, 1986	Sep, 1990
29	K Panduranga Rao (FAC)	M.Sc.,	Sep, 1990	Nov, 1990
30	KGC Harivithal	M.Sc.,	Nov, 1990	Jul, 1997
31	V Natarajeswara Rao	M.Sc.,	Aug, 1997	Apr, 1999
32	Dr. R Sridhar Rao (FAC)	M.A., Ph.D.,	May, 1999	Apr, 2000
33	V. Vijayalakshmi	M.Sc.,	Apr, 2000	Feb, 2004
34	R.B Dikshitulu (FAC)	M.A.,	Feb, 2004	Aug, 2006
35	VL Chandini Kumari (FAC)	M.Sc.,	Sep, 2006	20/04/2007
36	Maj. VL Chandini Kumari	M.Sc.,	21/04/2007	30/06/2008
37	P.L. Sailaja (FAC)	M.Com., M.Phil.,	01/07/2008	28/12/2008
38	M. Jaganmohana Rao	M.Com., M.Phil.,	29/12/2008	30/06/2009
39	Dr. KPR Seshagiri Rao (FAC)	M.A., Ph.D.,	01/07/2009	03/11/2009
40	C. Vijayababu	M.Com.,	04/11/2009	30/06/2012
41	Dr. V. Ravi	M.Sc., Ph.D.,	08/07/2012	31/05/2017
42	Dr. V. Joshi	M.A., M.A, M.A, M.Phil., Ph.D.,	05/06/2017	till date

Admissions Particulars: 2018-2019 & Fee Details

Sl. No.	Program Name	Programme Combination	Intake capacity	Fee (Aprox)
1	B.A.	Economics, History, Political Science (Telugu Medium)	40	1678/-
2	B.A.	Economics, History, Political Science (English Medium)	40	1678/-
3	B.A.	Economics, History, Political Science (Urdu Medium)	40	1678/-
4	B.A.	Sociology, History, Political Science	30	1678/-
5	B.A.	English, Psychology, Journalism	40	2698/-
6	B.A.	Political Science, Philosophy, Public Administration	40	1678/-
7	B.A.	History, Economics, Telugu	20	1678/-
8	B.Com	Commerce/Telugu Medium	60	1678/-
9	B.Com	Commerce/English Medium	80	1678/-
10	B.Com	Commerce-Computer Application	120	4678/-
11	BBA	Business Administration	40	4678/-
12	B.Sc.	Mathematics, Physics, Chemistry (TM)	60	1838/-
13	B.Sc.	Mathematics, Physics, Chemistry (EM)	60	1838/-
14	B.Sc.	Mathematics, Physics, Computer Science	60	4838/-
15	B.Sc.	Mathematics, Electronics, Computer Science	60	4838/-
16	B.Sc.	Mathematics, Statistics, Computer Science	60	4838/-
17	B.Sc.	Mathematics, Chemistry, Computer Science	30	4838/-
18	B.Sc.	Botany, Zoology, Chemistry (TM)	30	1838/-
19	B.Sc.	Botany, Zoology, Chemistry (EM)	30	1838/-

20	B.Sc.	Aqua culture, Zoology, Chemistry	30	4838/-
21	B.Sc.	Micro Biology, Biochemistry, Chemistry	30	4838/-
22	M.Com	Taxation	40	8500/-
23	M.Com	Banking	40	8500/-
24	M.A.	English	30	9600/-
25	M.A.	Social Work	30	8500/-
26	M.A.	Economics	30	9600/-
27	M.A.	Psychology	30	15100/-
28	M.Sc.	Mathematics	30	16200/-
29	M.Sc.	Computer Science	30	29400/-
30	M.Sc.	Chemistry	30	29400/-

Guidelines for SC/ST/BC fresh Scholarship Applications

Andhra Pradesh government has launched a scholarship scheme. This scheme will get implemented for financial support to the students residing in the state. Andhra Pradesh Jagan Anna Vidya Deevana scheme will take the burden of fees for the higher education of poor students. Those students who are capable of studying higher education but cannot afford it due to financial issues will get this scholarship. Here in this article, we have discussed the Jagananna Vidya Deevana scheme. Also provided details related to application form status and final list.

Full fee reimbursement is applicable under the Jagan Anna Vidya Deewana scheme. For session of 2019-2020 Jagan Anna Vasathi Devana annually 20000 rupees are provided to each student for accommodation and food expenses. This deevana card is applicable for all the students pursuing Polytechnic, ITI, degree and graduate-level courses from government, semi-private colleges affiliated under state university or board.

1. Annual income of all family must be below 2.5 lacs
2. Applicant family must have below 10 acre wet land, 25 acre dry land or 25 acre wet and dry land.
3. No family member should belong from any government work or pensioners are not included under this scheme. However, all the sanitary workers are exempted from this.
4. The family must not own four-wheeler vehicle. However taxi auto tractors are exempted.
5. Any member of the family must not be eligible to pay income tax.
6. Family must not have plot area of build up above 1500 square feet in Municipal area

Documents Required For Application

Eligible applicants have to apply for getting benefit of scheme. All they need to produce application form along with following documents. Applicant must prepare list of this document at the time of filling application form. List of documents are:-

1. Domicile certificate
2. Aadhar card
3. voter ID card
4. College admission certificate
5. Admission fee receipt
6. Below poverty line or E W S certificate
7. Proof of land
8. Proof of vehicle
9. Non-tax paying declaration
10. Account details of any Bank
11. Occupational details of parents
12. Passport size photograph

General rules of Discipline

The College is a community in which a large number of people live together. It is therefore essential that all members have due regard for the rights of others. The Principal/faculty looks after the disciplinary matters and problems arising from a breach of the College rules. The College rules are intended to help preserve a happy and harmonious atmosphere for all those living and working in the College.

- Students of the college are expected to conduct themselves with in and outside the college in accordance with the best standard of manners and good behavior.
- Soon after admission each student will be given an identity card which he/she should always carry with him/her and produce on demand.

- Students are required to make as little noise as possible in the college premises and in moving from one room to another room.
- No student shall be allowed to leave the classroom without the permission of the teacher or until the class is dismissed.
- Any student who is persistently insubordinate, who is repeatedly or willfully mischievous, who is guilty of fraud or malpractice in connection with examinations and who is in the opinion of the Principal is likely to have an unwholesome influence on his fellow students shall be removed from the rolls.
- The removal shall be either temporarily or permanent according to the gravity of the offence.
- Students are expected to help maintain the premises of the college tidy, clean and healthy and abstain from disfiguring the walls by sticking notices or by scribbling spitting in open spaces and other similar un civic acts.
- Dustbins are placed at important corners and all waste materials such as paper bits, leaves etc., should be deposited in them.

ATTENDANCE

The students should fulfill the minimum required attendance for every programme both theory and practical. Students failing to meet this prerequisite will not be eligible for certification at the end of the programmes.

- A student absent from the college for more than fifteen consecutive working days without satisfactory explanation is liable to have his/her name removed from the rolls.
- Absence without leave for part of a day will entail forfeiture of attendance for the whole day.
- The minimum attendance prescribed to write examinations is three fourth of the number of working days in the semester. Exemption from shortage of attendance can be granted on the recommendation of the Principal only. Student can pay the condonation amount as applicable.
- A student deputed to participate in matches, tournaments and sports events should submit his/her leave application duly recommended by the Physical Director to the HoD (main subject) for necessary action not later than one week after the completion of the event.
- The maximum period for which duty leave can be granted to a student for sports and athletic activities will be limited to 10% of the total number of working days.

RAGGING

Ragging in any form is strictly forbidden by law. The students should not be found involved in ragging. Ragging within or outside any educational institution is prohibited. Whosoever, directly or indirectly commits, participates in, abets or propagates ragging within or outside any educational institution shall, on conviction be punished with imprisonment and dismissed from the educational institution.

UNIFORM

To regulate discipline and uphold decorum, a prescribed dress code is to be observed by students, which requires that they be formally dressed while on campus.

LIBRARY

Working Hours

- Monday to Saturday 8:00 AM to 8:00 PM
- Public Holidays 10:00 AM to 1:00 PM
- Sunday Holiday

Membership

- Library membership shall be free to all Staff and Students of the S.R.R. & C.V.R. Government Degree College (A), Vijayawada, Andhra Pradesh.
- Students and faculty from the other Government institutions shall be allowed to use the library for reference purpose only on free of charge.
- For optimum utilization of library resources, the membership shall also be extended to College Alumni and retired faculty.
- Without any membership fee, all neighbourhood public shall be given free access to newspapers, magazines, journals, reference books and other learning resources in the Reading Room, particularly to those preparing for Competitive Examinations.

Book Loans

- All students, faculty and staff of the College have the privilege of taking book-loans from library
- User must be a registered student/staff in the current term to be able to use library services
- All users must produce their ID Cards while taking book-loan from library
- Only text books having more than three copies shall be loaned.
- Reference books and Competitive books shall be issued overnight/during holidays, which must be deposited at 10:00 AM sharp on the next working day/at reopening of College after holidays.
 - Timings in Working Days: 11:00 AM to 4:00 PM
 - Overnight Issues of Reference Books: Only after 7:00 PM on all Working days/Weekends
- An overview of the entitlement of various categories of users, number of the books they can borrow and the period of loan:

Category	No. of loan-books	Loan Period
UG- I & II Year Students	3 Books	15 days
UG-III Year Students	5 Books	15 days
PG Students	8 Books	15 days
All SC/ST Students	10 Books	One Semester
Teaching Staff	10 Books	One Semester
Non-Teaching staff	3 Books	One Semester

Circulation

- Books shall be issued for a fortnight except Reference & Competitive Examination books, which shall be issued for overnight use only.
- Single copy textbooks shall not be issued.
- Students shall be allowed to reserve already issued books at the Circulation Counter.
- Books in demand shall not be renewed.
- Readers shall be fully responsible for books issued against their names.
- Library reserves the right to recall any issued book at any time, even much before the due date.
- The material such as rare books, theses, dissertations, loose issues of periodicals etc. marked for consultation shall not be issued.
- Borrowers must satisfy about the physical condition of the books before borrowing, otherwise they will be held responsible for any damage later or at the time of return.

Use of Computers/Laptops etc.

- Computer/Laptop in the library premises should be used for academic purposes only.
- Online chatting/dating, browsing of social networking sites is strictly prohibited. Strict disciplinary action will be taken against the defaulters.
- Playing games on computers/laptops is strictly prohibited in the entire Library premises.
- Only users producing their ID cards shall be allowed to use Computers/laptops in library.
- Users shall not pass their credentials to anyone inside/outside the College campus. Any discrepancy in this regard shall attract suspension of membership.
- Changing the settings and display of the computers/laptops kept in the Library is not permitted.
- Readers should not remove/unplug computer cables/connections, network cables and other peripherals/accessories in the library.
- Personal keyboard, mouse, etc., are not allowed inside the Library.
- Students shall take care of their Pen drives, CD/DVD ROMs, mobiles and wallets etc., lose or damage of which shall not attract any responsibility of library staff.

General rules

- Visitors shall respect the sanctity of Library and observe all rules & regulations in true letter and spirit.
- Personal belongings like bags, umbrellas, etc. should be deposited at the luggage area. These are not allowed inside the Library. Visitors are advised not to leave their valuable items like money, passport, credit/debit card etc. at the luggage area.
- All visitors should scan their ID Cards, sign the gate register while entering the library or reading room.
- Library reading areas are meant strictly for individual study and research only. Strict silence, decorum and discipline must be maintained in the Library.
- Using Mobile phones for Calls/Chatting is not permissible inside the Library premises.
- Eating, drinking, sleeping and talking loudly in the Library is strictly prohibited.

- Users should not rest or keep their feet on tables, chairs, shelves, etc.
- While taking books from reference racks, the users should enter the book details in the Reference Books Usage Register.
- Marking, scratching, damaging, mutilating, stealing, library materials or property will invite disciplinary action against the defaulters.
- Readers should not carry books outside the library unless they are issued.
- Books taken out of the shelves or racks must be left on the table. Users shall not replace the book on shelves for they may be misplaced.
- Users should switch-off the lights and fans before leaving the area they sit.
- The Librarian reserves the right to suspend the membership of any member found misbehaving with the library staff or with any other member.

ADHERENCE TO TIME SCHEDULE

The student should reach college in time and attend the lecture as per the time table given to them. The student should complete all the term work such as journals, drawing sheets, workshop jobs or any other assignment as per scheduled. The students and parents should specially note that if the students fail to complete the term work regularly and to the entire satisfaction of the Head of the institute, he/she will not be allowed to appear in the semester end examination.

S.R.R & C.V.R GÖVT. DEGREE COLLEGE (A), VIJAYAWADA

ENDOWMENT SCHOLARSHIPS

S.No.	Name of the Endowment Scholar ship	Nature of prize
1	Sri Nadyala Ranganadha Charyulu Prizes	Who secured highest marks in B.A in Semester end examinations from male students 2004-05
2	Krishna district Welfare Fund Scholarship	Basis on the Poor- Cum- Merit Students (Final Years only) B.A, B.Com and B.Sc ., 2004-05
3	Sri C.V. Narasimha Rao Endowment Scholar ship	Who secured highest marks in I,II Degree examinations in Sanskrit B.A 2004-05
4	Smt. Jayanthi Vimala Devi Endowment Scholarship	Who secured highest marks in B.A (HET) University examinations (Girl Students Only) 2004-05
5	Sri Devineni gandhi & Murali Endowment Prize	Who secured highest marks n University examinations Final B.A,B.Com and B.Sc 2003-05

6	Sri Madhavapeddi Koteswara Rao Endowment Prize	Who secured highest marks in B.Sc (Organic Chemistry) 2004-05
7	Smt. Hymavathi Endowment Scholarship	Who secured highest marks in II B.Sc Physics in the Univesity Examinations (From One Boy and One girl student) 2004-05

National Service Scheme

National service scheme is offered to the students of our college has two NSS units namely NSS Unit-I and NSS Unit-II. Each unit is under the control of Programme Officer who is solely responsible for the entire working of unit. He/ She is guided by the principal and some senior staff members of the college.

Every year the NSS units will conduct special camps both in rural and urban settings. Some of the selected students will participate in the camps free of cost and get camp certificates from the university. Camp certificates carry additional weightage and value to those who wish to get jobs in the Government services and voluntary bodies and admissions into higher studies.

Quick Reference:

College Name: S.R.R. & C.V.R Government Degree College (A)

Address: Eluru Road, Machavaram, Vijayawada-520004.

Contact No. 0866-2430060/9618732916, Fax No: 0866-2441092

Email: srrandcvr@gmail.com, Website: www.srrcvr.ac.in

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